

MASTER PLAN CHECKLIST

NAME OF SUBDIVISION _____

_____ Accompanied by completed application

_____ Accompanied by non-refundable application fee of \$50.00
or \$35.00 for revised master plan

_____ Accompanied by fee for recording Certificate of Land Use
Restriction of \$16.00

_____ Accompanied by completed master plan checklist

_____ 10 copies on sheet size 24" X 36" or 18" X 24"

_____ Title Block

_____ Subdivision name

_____ Property Identification

_____ Property owner, developer, and surveyor identification

_____ Legend Information (graphic & written scale, north
arrow, date of preparation, etc.)

_____ Acceptable Location Sketch

_____ Lot Design

_____ Exterior boundary lines

_____ Propose uses

_____ Streets-Existing & proposed

_____ Location and size of existing utilities and easements
adjacent to and within the proposed subdivision

_____ Lot lines- approximate location and distance

_____ Other pertinent conditions of site

_____ Adjoining property owners

_____ Sectionalization Plan (if proposed)

Surveyor Date

Owner Date