

Court convened for a Special Called Meeting at the Courthouse, Henderson, KY, on Thursday January 27, 2022 at 3:00 p.m., County Judge/Executive Brad Schneider presiding.

Call To Order

County Judge/Executive Brad Schneider called the meeting to order.

Pledge of Allegiance

Judge/Executive Schneider led the Pledge of Allegiance.

Roll Call

Magistrate Berry	Present
Magistrate McCollom	Present
Magistrate Moran	Present
Magistrate Puttman	Present
Magistrate Southard	Present **

**** Magistrate Southard was in attendance by video**

Discussion of Henderson County Administrative Code

The Admin Code committee had previously proposed a number of changes to the code and a red-lined version was available for all court members.

Discussion was held on section 2.2 to determine what type of reports were expected and from exactly which departments. County Attorney Steve Gold will reword part of the section for better clarification. The next discussion point was from section 2.5 concerning what exactly is considered an Administrative Agency. The Judge will make a list of which agencies this will cover. Section 4.6 will be replaced in its entirety with the new procedures as outline in the proposed change. Magistrate McCollom asked about the need for each Sheriff's Deputy to have his own credit card. Treasurer Brenda Rider explained that it had been up to each department head to determine how many credit cards were needed by their department and the control of those cards. Some discussion was had concerning the language in Section 4.8 regarding Surplus Property. Steve will make several language changes for better clarification.

A motion was made by Magistrate McCollom, seconded by Magistrate Moran to take a five minute recess. All voted in favor. Motion was made by Magistrate McCollom to return to the workshop, seconded by Magistrate Moran. All voted in favor.

Section 5.1 refers to Administrative Agencies which Judge Schneider will compile a list.

Section 7.4b. Should be removed since the Admin Code should not set fine amounts, all agreed. Steve made a recommendation to set a policy in writing regarding 'Good of the County'. The Judge and Steve will work on the language.

It was decided to hold the next workshop on February 17th at 3:00 to look at the Personnel Policy and review the changes that were suggested today. Magistrate McCollom would like Steve to look at the Code of Ethics Policy concerning nepotism. Steve would also like to look at the threshold for gift amounts since it has remained the same since the 90's.

Brad would also like to look at the per diem and mileage rates and how they are written in the Admin Code.

Magistrate McCollom made a motion to adjourn. Seconded by Magistrate Puttman



Brad Schneider
County Judge Executive

ATTEST:



Kurt Wiesen
Fiscal Court Clerk